

Business process

General

The Activities executed require formalities towards Customs based on our type of operation, i.e., Movements of Product, and based on Services we provide, such as blending or importation (i.e., release for free circulation). These Activities are governed through our TMS, ATLAS, whereby executing such Activities include a mandatory or automated step to ensure compliance.

In ATLAS, these **Activities** are initiated through:

1. **Movements**. Which concerns physical movement of goods; and/or
2. **Services**. Basically any activity that is not a Movement.

An **Activity** is either a **Movement** or a **Service**. Whenever it does not concern a physical Movement of goods, it concerns a Service.

Product registration

As soon as a Product is registered by means of a **Parcel**, compliance checks are performed to:

1. validate if the concerned Product falls within the scope of our licenses;
2. check if certain prohibitions / restrictions apply;
3. what documents can be expected; and
4. if the Product may be eligible for a Preferential rate.

The goods are accompanied by various documents, such as one or more bill of lading(s), customs transport documents such as a Transit document and/or e-AD, and other documents, such as origin documents. All documents are stored in our **Document Management System** with reference to the respective Activity. When **data from documents or incoming messages is needed** in our business process, this data is registered by means of **Cargo Documents**. This data is stored with the Parcel.

The **Cargo Document** functionality enables the **capture and recording of data** from physical documents or incoming electronic messages required to support business processes from a compliance perspective, with **the source document serving as the basis for all entered information**.

Movements

When a Movement is planned, the Activity is **Released to Ops**, triggering validation checks to confirm that all prerequisites for execution, including customs formalities, are in place. Upon this Release to Ops, all customs-relevant Movement data—comprising Parcel data related to the product in the source of the Movement and Parcel data related to the Product in the destination of the Movement—is transmitted to CMS, where the data is validated and subjected to checks. At this stage, **the Movement is not yet executed**. The checks performed are based on the information available at the time of release to OPS and may differ from the situation at the moment of actual execution. This functionality is therefore purely informative and is intended to highlight any relevant consequences requiring attention prior to execution.

Checks at Release to OPS are based on current data and **are informational only**, as actual execution may differ, and any resulting consequences requiring attention are highlighted at this stage.

Check at Release to OPS yet to be developed for ETA go-live

When receiving and handling goods at the terminal, the physical flow of goods is done by the start of pumping. Before doing so a mandatory step in the process is the so-called **Pre-Check**. The Pre-check is the final check done to validate all is in place to allow for the start of an operation, including customs formalities. As soon as this Pre-check is initiated, all data relevant to the Movement from a Customs perspective is send through to CMS via a so-called Transaction. CMS will validate the data, process it and produce all relevant customs declarations and/or records. In response to the Pre-check, CMS will inform the User in ATLAS that the Pre-check is approved and that, from a customs compliance point of view, the operation can commence.

Import service on VS 000 114/TORM KIRSTEN:1

Visit storage unit

VS 000 114/TORM KIRSTEN:1 - (1-107) Diesel <= 10 ppm

Comment

-

Date

-

Customer reference

-

Import service on *

Parcel

Quantity

✓ Entire storage unit(s)

Planned quantity

17,545,029

UoM

Lt.15

Customs declaration quantity based on *

✓ Outturn

Document

Parcel preference

Parcel ref	Stockholder	Origin	Preferential origin	Parcel quantity
1				

Results

Before

Product	Commodity code	Quantity in storage unit(s)
(1-107) Diesel <= 10 ppm	2710 19 44 90	17,545,029 Lt.15

Customs status	Origin	Quantity
AAD	-	0 Lt.15
T1	United States of America	17,545,029 Lt.15

After

Product	Commodity code	Quantity in storage unit(s)
(1-107) Diesel <= 10 ppm	2710 19 44 90	17,545,029 Lt.15

Customs status	Origin	Quantity
AAD	-	17,545,029 Lt.15
T1	United States of America	0 Lt.15

Activity reference

AC 000 313

Activity status

Completed

Declaration status

Approved

Expected import duties

0.00 EUR

Customs value

-

Customs value type

-

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The following Services available in ATLAS relate to Customs compliance:

Take in quantity

When we want to take in a quantity while still on the MoT but at our facility (e.g., Vessel berthed at one of our licensed locations, truck or train available on our fenced facility), as soon as this Service is saved, the Parcel information is sent to CMS and the customs compliance handling is done. CMS will inform the User in ATLAS whether it is Approved yes or no. This way of processing applies to all Services.

Rebrand

This is the registration of a new Product, resulting from a blend process.

Import

This is the Release for Free Circulation.

Administrative Stock Transfer

The application of accounting segregation of our stock on the basis of origin and customs status.

Shifting Service

The moving of a MoT from one location within our Terminal locations to another. All locations are included in our customs licenses, such as jetties by virtue of our address and cadastral information and remote Buoys and/or jetties.

Commodity code correction

In practice there are situations that the sampling of Product result in a different Commodity code that should be used going forward. This is very exceptional, but it does happen. Examples are:

1. It concerns Products classified mainly on the basis of their aromatic content. Different approved methods apply, whereby the results can be different. We have seen some instances where the different methods lead to slightly different results, but with a difference that does matter for the classification;
2. Lines are never completely empty. Sometimes this can lead to slight changes in sulphur content for example, where again these minimal changes are decisive for classification purposes.

Hence, this Service allows for the correction and identification at all times.

Departure

When a MoT is loaded and all operations are completed, the MoT is ready to depart. The Departure Service includes the **Declare goods to Customs** whereby the relevant Parcel details are communicated to CMS and CMS informs the User in ATLAS on approval. When approved, relevant documents such as an Export declaration, Transit document and/or e-AD can be printed, including the emergency procedure versions.

The screenshot displays the ATLAS system interface for a vessel named ATLANTIC MATE. The interface is divided into several sections:

- Left Sidebar:** Contains 'Execution details' and 'Vessel' sections. The 'Vessel' section lists details such as Vessel number (VS 000 056), MoT name (ATLANTIC MATE), ETA (06-NOV-2025 15:12), Agent, Draft, and Draft status (Not registered).
- Main Content Area:** Displays the vessel name 'ATLANTIC MATE' and a warning message: 'The validation checklist must be finalized for ATLANTIC MATE:1 before the MoT departs'. Below this, there are fields for Customer reference, Customer instructions, Customer (Shell Trading Rotterdam BV), Sub-client, Storage unit (VS 000 056/ATLANTIC MATE:1), and Inspector(s).
- Right Sidebar:** Contains an 'Actions' button and a 'PREPARE FOR DEPARTURE' button.

The Departure Service includes the **Declare goods to Customs** whereby the relevant Parcel details are communicated to CMS and CMS informs the User in ATLAS on approval.

Visit storage unit

VS 000 050/ATLANTIC MATE:1

Validation status

Planned

Product

(1-046-) VGO >0.5

Total booked volume

54,472 Lt.15

Total booked weight

49,461 KG.V

Parcels in ATLANTIC MATE:1

Product	Commodity code	Customs status	Parcel customs ID	Stockholder	Origin	Volume	Weight	Entry date
(1-046-) VGO >0.5	2710 19 67 00	AAD - Excise controlled	-	Shell Trading Rotterdam BV	-	54,472 Lt.15	49,461 KG.V	06-NOV-2025

Outgoing parcel distribution in VSU

Details **Distribution**

D

AAD - Excise controlled

54,472 Lt.15 / 49,461 KG.V

→

Booked quantity

49,461 KG.V

Allocated quantity

49,461 KG.V

Over-allocation/under-allocation

0 KG.V

Distribution settings

Parcel Ref	Customs status	Destination	Quantity...	Allocation
NM 000 094#1	AAD - Excise controlled	Consignee A	50,000 KG.V	49,461 KG.V

Validation checklists		Result
1	Outgoing parcel matches with the VSU parcel	✓
	Product: Outgoing parcel ((1-046-) VGO >0.5) and VSU ((1-046-) VGO >0.5)	✓
	Total quantity: Outgoing parcel (50,000 KG.V) and VSU (49,461 KG.V) with the difference of -539 KG.V (-1.08 %)	✓
2	All VSU quantity is allocated to all outgoing parcels based on customs status	✓
3	Product in MoT is homogeneous	✓
4	All activities (1/1) are completed and booked	✓
5	Declaration to customs done and approved	✗

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Declare goods to customs

Finalize validation

When approved, relevant documents such as an Export declaration, Transit document and/or e-AD can be printed, including the emergency procedure versions.

Departure cargo documents

Mol identification

ATLANTIC MATE

Visit reference

VS 000 056

ETA

06-NOV-2025 15:12

Arrival location

-

Terminal representative name

Captain name

ATLANTIC MATE:1

Product

VGO >0.5

Commodity code

2710 19 67 00

Booked quantity

49,461 KG/V

Nomination type

Load marine

Departure cargo documents

☐ Enable master receipt for document

Departure cargo documents type	Original prints	Copy prints
e-AD	1	0 ...

+ Departure cargo documents

Report parameters

Outgoing parcel reference *

NM 000 094#1

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Save departure cargo documents

Generate all documents and print

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