

# AT.R Movement Certificate

## 1. Purpose

This procedure describes the steps for issuing an **A.TR certificate** for goods moving from the EU to Türkiye under the EU-Türkiye Customs Union arrangement.

The procedure ensures that AT.R documents are issued **only for goods in free circulation** and supported by verifiable records of **Lots with Union customs status**.

## 2. Scope

This procedure applies to all exports with destination Türkiye, for which the customer requests an AT.R certificate, and where the shipped goods consist of **Lots held in the record-keeping system with confirmed Union status**.

## 3. Checks

Before issuing an AT.R, the following must be verified:

1. Export declaration
2. Lot register showing:
  - Lot ID
  - Quantity
  - Union customs status (Free circulation)

Goods **without proven Union status cannot be listed** on an AT.R.

## 4. Data Preparation for the AT.R

Based on verified Lots:

1. Verify Commodity code and Product description, quantity and weight.
2. Ensure data matches the commercial documents and export declaration.
3. Prepare the AT.R form (digital or paper) with:

- Exporter details
- Consignee details
- Transport information
- Goods descriptions and quantities
- Reference to the export declaration

4. Ensure consistency between all documents.

## 5. Issuing the AT.R

1. Submit the AT.R electronically via the competent customs system **or** prepare the physical form.
2. 'Sign' the AT.R (or verifies the digital submission).
3. Attach the validated AT.R to the export shipment documentation.

## 6. Record Keeping

Record the AT.R under the related Service Order reference.

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