

3.5 Customs routines

3.5.1.

Do you have documented procedures for verifying the accuracy of customs declarations by, e.g., a customs agent or a freight forwarder? Yes/No.

If yes please describe briefly the procedures.

If no, do you verify the accuracy of customs declaration? Yes/No. If Yes in what way?

3.5.2.

a) Does your company have instructions or guidelines on the notification of irregularities or suspicion of theft, burglary or smuggling in connection with customs-related goods? Are these instructions documented (e.g. work instructions, manuals, other guidelines)?
b) Over the last year, have you detected any irregularities (or presumed irregularities) in your company? Yes /No

3.5.3.

Do you trade in goods that are subject to economic trade licences e.g. textiles, chemicals, pharmaceuticals, etc.? If yes, please describe briefly your procedures for administering the licences relevant to your company.

3.5.4.

- a) Are you dealing with goods subject to import and export licenses controlled by the EU?
- b) Are you dealing with goods subject to other import and export licenses controlled by the EU?
- c) If yes, please specify which type of goods and if you have procedures in place to ensure compliance with the relevant regulations.

3.5.5.

Are you dealing with goods falling under the Dual Use Regulation (Council Regulation (EC) No 1525/2007)? If yes, have you implemented an Internal Compliance Programme (ICP)? Yes/No. If yes please describe them briefly and how they are updated.