

# Automated controls

To guide the physical processes, VTTI's Orders & Nominations module in VTTI's ERP is governed by "order statuses". An order can only move to the next step in the process when the relevant data required at that time is available. Moving from one status to another triggers various checks and balances to ensure compliance. These checks and balances are based on rules. The procedure on order statuses that provides for more detail around the working of this concept is included as annex.

A link to VTTI's "IT - Order statuses" procedure is included [here](#).

To ensure all activities at VTTI's terminal are covered by VTTI's customs and excise authorisations, VTTI's ERP system automatically validates:

- If the activity is covered by VTTI's authorisations, and which authorisation is applicable;
- If the products involved are covered by VTTI's authorisations.

Details around the rules and working of these controls are described in attached procedure.

A link to VTTI's "IT - Blending licence" procedure is included [here](#).

The physical process is further governed by embedded checklists in VTTI's ERP system. Depending on the type of manipulation, the relevant checks are performed by Operations, including verification that the appropriate documentation and authorisations are in place prior to discharging or loading a vessel. More details about these checks are provided in the procedure attached.

A link to VTTI's "C&E - Checks ERP per stage and order type" procedure is included [here](#).

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